Jakarta, September 25th 2017

To: Embassy of South Korea

Visa Section

Jakarta

Subject: Tourist Visa Application

Dear Sir/Madam,

I am the undersigned below:

Name : (your name)

Passport No : (your passport number)

With this letter, I want to certify that I will be travelling to South Korea for holidays on (your arrival date) until (your departure date) but I could not fulfill some of the requirements of South Korea visa because I do not have a tax number. So, I do not have SPT PPh 21 as in required.

But I guarantee that I will not seek any kind of employment or permanently stay in your country, I will return to Indonesia soon after holidays.

Please kindly grant me the tourist visa for entering to your country.

Thank you in advance for your attention and cooperation. Your assistance to this matter is highly appreciated.

Best Regards,

(your full name)